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YOUR NEW SCANNER

You have a Brother Scanner / Multifunction printer in the pharmacy. Here is how to scan a document .



THE Steps

1. Put paper in the ADF or under the lid
2. Open iprint and scan on your computer desktop and click scan to folder
3. It will scan to a PDF document
4. By default it will scan and save to your Desktop Folder called Scans.
5. It will save the document and open the folder on the screen. You can now copy, move or attach the pdf to whatever you need.



If you put a page under the lid it will ask you if you're finished. If you put it in the auto document feeder it won't.

029 874 5649

paul@techguy.nz